

Career Opening One Position [Senior Legislative Analyst](#)

MCE supports a work-life balance. So, our positions can be remote (based on business need), hybrid schedule (flex schedule), or entirely in the office. Office locations include Concord or San Rafael, California.

Resume materials will be reviewed on a rolling basis. To be considered for the Senior Legislative Analyst position MCE requests a [cover letter \(one to two pages\)](#), [resume](#), and [persuasive writing sample \(up to five pages\)](#). Please combine your resume materials in a single PDF document (preferred) or word document. That combined document can be submitted as [Resume](#). Reach out to Carol Dorsett at cdorsett@mcecleanenergy.org with any questions.

MCE reserves the right to close the recruitment at any time. Resume materials will be reviewed, and phone screens will be scheduled on a rolling basis.

What You'll Do as a Senior Legislative Analyst

As a Senior Legislative Analyst, you are responsible for representing MCE and advocating for policies to advance the interests of MCE and the [Community Choice Aggregators \(CCA\)](#) community in California. You will participate in or lead MCE's advocacy on select issue areas before the California and federal legislatures and help build MCE's reputation and profile with state and federal regulatory agencies, including the [California Public Utilities Commission \(CPUC\)](#), [California Energy Commission \(CEC\)](#) and [US Department of Energy \(DOE\)](#). You will work with your colleagues on the MCE Policy team to cultivate and nurture relationships with a wide range of stakeholders at the local and statewide levels.

Who We Are

[MCE](#) provides renewable, locally controlled electricity service and cutting-edge energy programs to more than one million residents and businesses in 37 Bay Area communities across four counties: Contra Costa, Marin, Napa, and Solano. MCE offers more renewable energy compared to PG&E at stable and competitive rates, significantly reducing greenhouse gas emissions and reinvesting millions of dollars in local energy programs.

We are helping to solve the climate crisis by eliminating fossil fuel greenhouse gas emissions, producing renewable energy, and creating equitable community benefits. We are proud to be the first program of our kind in California and have been operational since 2010.

Our Commitment to Diversity, Equity, and Inclusion

MCE is a place where everyone can grow. We strive to build cohesive, inclusive teams. So however, you identify and whatever background you bring with you, whatever your culture, please apply if this role would excite you to come to work every day.

Compensation & Benefits

Competitive compensation package offered, based on candidate experience along with generous benefits and perks, including fully paid premiums for health insurance, parental leave, dependent care subsidies, student loan repayment, and employee wellness program. **Senior Legislative Analyst**
Starting Salary Range \$120,536 - \$156,190

Essential Duties and Responsibilities (Illustrative Only)

- Engage in legislative analysis, advocacy, lobbying, coalition-building, and rapid response for specific bills impacting MCE. Take a leadership role in these activities on select bills, as appropriate/assigned.
- Develop and build relationships with California and Federal energy market stakeholders and experts, including elected officials and key agency staff, to inform them of MCE policy positions and the impacts of proposed policies on MCE and other CCAs.
- Engage in relationship building with community and advocacy stakeholders to pursue common regulatory and legislative goals and gain insight into tools and strategies to deepen positive impacts on MCE's communities.
- Through strategic engagement with federal and state stakeholders, position MCE to be recognized as a thought and action leader and as a trusted partner for policymaking and grant funding that will support agency priorities and goals.
- Prepare and provide updates for Leadership, Executives, and the Board of Directors as needed.
- Undertake organizing efforts with Board members, other CCAs, and stakeholders to support MCE's advocacy.
- Provide analysis and guidance on operational issues that may require regulatory or legislative remedies or be informed by regulatory or legislative developments.
- Work with other Policy team members, technical experts, and external counsel to develop and lead clear, effective, and persuasive communications tailored for regulatory and legislative audiences.

Break-down of Time spent on various work areas

Legislative and Agency Engagement	80%
Stakeholder Engagement	15%
Analytical Support for Other Departments	5%

Qualifications:

Education & Experience Senior Legislative Analyst

- Education and experience equal to a Master's degree in a related field and
- a minimum of six (6) years total of experience in legislative affairs at an electric utility, non-profit, or government agency

Knowledge of

- California energy policy issues and legislative processes.
- Fundamentals of the functions of energy technologies and relevant economics.
- CCA policy issues, such as competitive neutrality, cost allocation, procurement autonomy, rate design, regulatory jurisdiction, and governance.
- The roles of CPUC, CEC, CARB, and CAISO and their relationships to CCAs.
- Federal legislative processes and DOE practices and procedures.

Ability to:

- Manage multiple priorities and quickly adapt to changing priorities in a fast-paced, dynamic environment.
- Be thorough and detail-oriented.
- Provide input on policy strategies and recommend actions.
- Take responsibility and work independently.
- Coordinate and communicate across teams effectively.

Work Environment

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- MCE offices support an environment that is accessible to those with reduced mobility. We are happy to provide more details if asked.
- MCE will make reasonable accommodation of the known physical or mental limitations of a qualified applicant with a disability upon request

Work Environment/Condition of Employment

- MCE strives to maintain a COVID-free workplace. To that end, being fully vaccinated is a condition of employment for all employees.

To Apply:

Resume materials will be reviewed on a rolling basis. As a part of the application process, MCE is requesting the following which can be combined in a singular ["Resume"](#) pdf (preferred) or word document.

- cover letter (one to two pages),
- resume,
- persuasive writing sample (up to five pages).

Please follow the link to submit your resume materials [LinkedIn Easy Apply](#).

For questions reach out to Carol Dorsett Human Resources Specialist, Talent Diversity & Inclusion at cdorsett@mcecleanenergy.org

MCE is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

MCE makes reasonable accommodations for qualified applicants with disabilities, sincerely held religious beliefs, and other conditions protected by applicable law.