

MCE EXECUTIVE COMMITTEE MEETING MINUTES
Friday, March 4, 2022
12:15 P.M.

The Executive Committee Meeting was conducted pursuant to the requirements of [Assembly Bill No. 361](#) (September 16, 2021) which allows a public agency to use teleconferencing during a Governor-proclaimed state of emergency without meeting usual [Ralph M. Brown Act](#) teleconference requirements. Committee Members, staff and members of the public were able to participate in the Committee Meeting via teleconference.

Present: Denise Athas, City of Novato
Tom Butt, City of Richmond
Barbara Coler, Town of Fairfax
Cindy Darling, City of Walnut Creek
Ford Greene, Town of San Anselmo
Kevin Haroff, City of Larkspur, Chair
Devin Murphy, City of Pinole
Gabriel Quinto, City of El Cerrito
Shanelle Scales-Preston, City of Pinole
Brad Wagenknecht, County of Napa and all Five Napa Cities
Sally Wilkinson, City of Belvedere and the City of Mill Valley

Absent: Edi Birsan, City of Concord
Holli Thier, Town of Tiburon

**Staff
& Others:** Jesica Brooks, Assistant Board Clerk
Stephanie Chen, Senior Policy Counsel
Leanne Hoadley, Manager of Community and Customer Engagement
Darlene Jackson, Board Clerk
Vicken Kasarjian, Chief Operating Officer
Justine Parmelee, Manager of Internal Operations
Alexandra McGee, Manager of Strategic Initiatives
Garth Salisbury, Director of Finance & Treasurer
Maira Strauss, Finance Manager
Jenna Tenney, Marketing & Communications Manager
Jamie Tuckey, Chief of Staff
Dawn Weisz, CEO

1. **Roll Call**
Chair Haroff called the regular Executive Committee meeting to order at 12:15 p.m. with quorum established by roll call.
2. **Board Announcements (Discussion)**
There were none.
3. **Public Open Time (Discussion)**

Chair Haroff opened the public comment period and comments were made by Ken Strong.

4. Report from Chief Executive Officer (Discussion)

CEO, Dawn Weisz, reported the following:

- AB 1814 is a CalCCA sponsored bill that would give CCAs access to the transportation electrification funds allocated by the CPUC, and it is authored by Assemblymember Tim Grayson (MCE delegation, representing parts of Contra Costa and Solano Counties). Today, CCA customers pay into these funds, but only IOUs can tap them to support IOU programs. AB 1814 would give CCAs the opportunity to apply for a share of these funds, similar to Energy Efficiency funds accessed today. We will be circulating a template letter of support to you all very soon.
- MCE's Energy Efficiency Application was submitted yesterday for \$188 million over 8 years. This is a strong application that would greatly enhance our ability to implement EE program in our area.
- MCE's Supplier Diversity report was submitted this week and is available to share. It is a ground-breaking report that is highly recommended to review.

5. Consent Calendar (Discussion/Action)

- C.1 Approval of 1.21.22 Meeting Minutes
- C.2 Third Agreement with Freelance Media Buying
- C.3 Tenth Agreement with Braun Blaising Smith Wynne P.C.
- C.4 Seventh Agreement with Keyes & Fox, LLP
- C.5 Twelfth Agreement with Niemela Pappas & Associates
- C.6 Fourth Agreement with Hall Energy Law PC

Chair Haroff opened the public comment period and there were no comments.

Action: It was M/S/C (Wagenknecht/Murphy) to approve Consent Calendar item C.1 – C.6 with minor modifications to C.1 and C.5. Motion carried by unanimous roll call vote. (Absent: Directors Birsan and Thier).

6. Fiscal Year 2022/23 Proposed Budget (Discussion/Action)

Garth Salisbury, Director of Finance & Treasurer and Maira Straus, Finance Manager, presented this item and addressed questions from Committee members.

Chair Haroff opened the public comment period and there were no comments.

Action: It was M/S/C (Coler/Butt) recommend approval of the proposed FY 2022/23 Operating Fund, Energy Efficiency Program Fund, Local Renewable Energy and Program Development Fund, and Resiliency Fund Budgets to the MCE Board of Directors. Motion carried by roll call vote. (Abstain: Director Wilkinson. Absent: Directors Birsan, Murphy, and Thier).

7. Update on CalEnviroScreen 4.0 Results in MCE Service Area (Discussion)

Alexandra McGee, Manager of Strategic Initiatives and Stephanie Chen, Senior Policy Counsel presented this item and addressed questions from Committee members.

Chair Haroff opened the public comment period and there were no comments.

Action: No action required.

8. Board Amplified Communication (Discussion)

Chief of Staff, Tuckey introduced the item and Leanne Hoadley, Manager of Community and Customer and Jenna Tenney, Marketing & Communications Manager, presented the item and addressed questions from Committee members.

Chair Haroff opened the public comment period and there were no comments.

Action: No action required.

9. Review Draft 3.17.22 Board Agenda (Discussion)

CEO, Weisz, presented this item and addressed questions from Committee members.

Chair Haroff opened the public comment period and there were no comments.

Action: No action required.

10. Committee & Staff Matters (Discussion)

There were comments made by Director Butt.

11. Adjournment

Chair Haroff adjourned the meeting at 1:55 p.m. to the next scheduled Executive Committee Meeting on April 1, 2022.

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Kevin Haroff

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Kevin Haroff, Chair

Attest:

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Dawn Weisz

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Dawn Weisz, Secretary