

MCE EXECUTIVE COMMITTEE MEETING MINUTES
Friday, April 3, 2020
12:15 P.M.

The Executive Committee Meeting was conducted pursuant to the provisions of the Governor's [Executive Order](#) N-29-20 (March 17, 2020) which suspends certain requirements of the Ralph M. Brown Act. Committee Members, staff and members of the public were able to participate in the Committee Meeting via teleconference.

Present: Denise Athas, City of Novato
Sloan Bailey, Town of Corte Madera
Lisa Blackwell, Town of Danville
Tom Butt, Committee Chair, City of Richmond
Barbara Coler, Town of Fairfax
Ford Greene, Town of San Anselmo
Kevin Haroff, City of Larkspur
Bob McCaskill, City of Belvedere
Elizabeth Patterson, City of Benicia
Renata Sos, Town of Moraga

Absent: Edi Birsan, City of Concord
Kate Sears, County of Marin

**Staff
& Others:** Darlene Jackson, Board Clerk
Alice Havenar-Daughton, Director of Customer Programs
Vicken Kasarjian, Chief Operating Officer
Catalina Murphy, Legal Counsel II
Enyonam Senyo-Mensah, Administrative Services Associate
Heather Shepard, Director of Public Affairs
Jamie Tuckey, Director of Strategic Initiatives
Dawn Weisz, Chief Executive Officer

1. Roll Call

Chair Tom Butt, called the regular Executive Committee meeting to order at 12:15 p.m. with quorum established by roll call.

2. Board Announcements (Discussion)

There were none.

3. Public Open Time (Discussion)

There were no speakers.

4. Report from Chief Executive Officer (Discussion)

CEO Dawn Weisz, reported the following:

- MCE is launching service in unincorporated Solano County starting this week, and continuing through the month of April.
- MCE has been tracking load changes related to the pandemic and will continue to monitor to inform load scheduling and procurement activities.
- The CPUC issued a proposed decision on the resource adequacy central buyer concept that would establish PG&E as the central buyer for all local resource adequacy. This would have financial implications on MCE because we have already procured local resource adequacy as required by the CPUC, on a three-year forward basis. In addition, the proposed decision interferes with MCE's procurement authority and we will be filing reply comments.
- MCE is working with PG&E and the CPUC on the payment waterfall that will be applied when customers enter into payment plans with PG&E, and only submit partial payments.

5. Consent Calendar (Discussion/Action)

- C.1 Approval of 3.6.20 Meeting Minutes
- C.2 Approval of Dues to CalCCA
- C.3 Statement of Work Schedule A.2 to the Master Services Agreement with Association for Energy Affordability
- C.4 First Agreement with Freelance Media Buying

Chair Butt opened the public comment period and there were no comments.

Action: It was M/S/C (Greene/Athas) **to approve Consent Calendar items C.1 – C.4.**
Motion carried by unanimous roll call vote. (Absent: Directors Birsan and Sears.)

6. First Agreement with TRC, Engineers, Inc. (Discussion/Action)

Director of Strategic Initiatives, Jamie Tuckey and Director of Customer Programs, Alice Havenar-Daughton presented this item and addressed questions from Committee members. Legal Counsel II Catalina Murphy explained the additional terms of negotiations.

Chair Butt opened the public comment period and there were no comments.

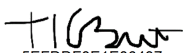
Action: It was M/S/C (Patterson/Haroff) to **Authorize staff to finalize and execute the proposed First Agreement with TRC Engineers Inc, in an amount not to exceed \$3,101,749, subject to final adjustments as discussed.** Motion carried by unanimous roll call vote. (Absent: Directors Birsan and Sears.)

7. Committee & Staff Matters (Discussion)

8. Adjournment

Chair Butt adjourned the meeting at 12:56 p.m. to the next scheduled Executive Committee Meeting on May 1, 2020.

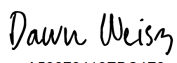
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Tom Butt, Committee Chair

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Dawn Weisz, Secretary