

APPROVED

DEC 01 2017

MARIN CLEAN ENERGY

**MCE
EXECUTIVE COMMITTEE MEETING
Friday, November 3, 2017
12:00 P.M.**

**City of Concord, Permit Center Conference Center
1950 Parkside Drive
Concord, CA**

**MCE, Barbara George Conference Room
1125 Tamalpais Avenue
San Rafael, CA 94901**

CLOSED SESSION

**Closed Session was called to order at 12:12 P.M. to discuss Real Estate Property Negotiations
(Government § 54956.8) (Discussion/Action)**

ACTION: It was M/S/C (Haroff/Greene) to authorize staff to complete negotiations and authorize CEO to sign lease agreement. Motion carried by unanimous vote. (Absent: Directors Birsan, Glover, McCaskill, Sears and Trotter).

Roll Call

Present: Denise Athas, City of Novato (San Rafael)
Sloan Bailey, Town of Corte Madera, Acting Committee Chair (Concord)
Lisa Blackwell, Town of Danville (Concord)
Tom Butt, City of Richmond, Committee Chair (San Rafael)
Barbara Coler, Town of Fairfax (San Rafael)
Ford Greene, Town of San Anselmo (Concord)
Kevin Haroff, City of Larkspur (Concord)

Absent: Edi Birsan, City of Concord
Federal Glover, County of Contra Costa
Bob McCaskill, City of Belvedere
Kate Sears, County of Marin
Dave Trotter, Town of Moraga

Staff: Meaghan Doran, Manager of Customer Programs, Operations (Concord)
Sarah Estes-Smith, Director of Internal Operations (Concord)

APPROVED
Jenna Famular, Community Development Manager (Concord)
Jessica Flores-Brooks, Board Administrative Assistant (San Rafael)
Darlene Jackson, Board Clerk (Concord)
Beth Kelly, General Counsel (Concord)
Gabrielle Lichtenstein, Community Affairs Representative (Concord)
Alexandra McGee, Community Power Organizer (Concord)
David McNeil, Manager of Finance (San Rafael)
Justine Parmelee, Internal Operations Manager (Concord)
Marcela Vazquez, Community Affairs Representative (Concord)
Dawn Weisz, CEO (Concord)

The regular meeting was called to order at 12:27 P.M. by Acting Committee Chair, Sloan Bailey. A request was made by Committee Member Lisa Blackwell to reorder the Agenda due to time constraints.

ACTION: It was M/S/C (Greene/Blackwell) to **re-order the meeting agenda**. Motion carried by unanimous vote. (Absent: Directors Birsan, Glover, McCaskill, Sears and Trotter).

Agenda Item #4 – Consent Calendar (Discussion/Action)

- C.1 10.6.17 Meeting Minutes
- C.2 Monthly Budget Update
- C.3 First Amendment to Fifth Agreement with AEA
- C.4 Seventh Agreement with CESC
- C.5 Second Amendment to First Agreement with TEAA

ACTION: It was M/S/C (Greene/Haroff) to **approve Consent Calendar**. Motion carried by unanimous vote. (Absent: Directors Birsan, Glover, McCaskill, Sears and Trotter).

Agenda Item #7 – California Community Choice Policy Engagement (Discussion/Action)

CEO, Dawn Weisz, introduced this item and addressed questions from the Committee.

ACTION: It was M/S/C (Haroff/Greene) to **authorize payment of policy engagement dues to CalCCA for CalCCA's fiscal year 2017/18 in an amount not to exceed \$150,000, subject to Board approval of the FY 2017/18 Operating Fund Budget Amendment.** Motion carried by unanimous vote. (Absent: Directors Birsan, Glover, McCaskill, Sears and Trotter).

Agenda Item #8 – Fiscal Year 2017/18 Operating Fund Budget Amendment (Discussion/Action)

Manager of Finance, David McNeil, introduced this item and addressed questions from the Committee.

ACTION: It was M/S/C (Greene/Blackwell) to **recommend approval of the proposed Amendment to FY 2017/18 Operating Fund Budget to your Board at the November Board meeting.** Motion carried by unanimous vote. (Absent: Directors Birsan, Glover, McCaskill, Sears and Trotter).

Agenda Item #9 – Charles F. McGlashan Advocacy Award Nominations (Discussion/Action)

Alexandra McGee, Community Power Organizer, introduced this item and addressed questions from the Committee.

ACTION: It was M/S/C (Coler/Athas) to **select the 2017 recipient of the Charles F. McGlashan Advocacy Award to be presented at the November meeting of the MCE Board of Directors. The selected recipient was Rebecca Milliken of the El Cerrito Environmental Quality Commission.** Motion carried by unanimous vote. (Absent: Directors Birsan, Glover, McCaskill, Sears and Trotter).

Agenda Item #5 – Customer Programs Overview (Discussion)

No action was required.

Agenda Item #6 – Workforce & Supplier Diversity Policy (Discussion)

No action was required.

Agenda Item #10 – Review Draft 11.16.17 Board Agenda (Discussion)

ACTION: No action was required.

The meeting was adjourned to the next scheduled Executive Committee Meeting on December 1, 2017.



Tom Butt, Executive Committee Chair

ATTEST:



Dawn Weisz, Chief Executive Officer

APPROVED

DEC 01 2017

MARIN CLEAN ENERGY