

MCE  
EXECUTIVE COMMITTEE MEETING  
Friday, March 3, 2017  
12:00 P.M.

APPROVED

APR 07 2017

The Barbara George Conference Room  
1125 Tamalpais Avenue, San Rafael, CA 94901

MARIN CLEAN ENERGY

**Roll Call**

**Present:**

Denise Athas, City of Novato  
Sloan Bailey, Town of Corte Madera  
Tom Butt, Chair, City of Richmond  
Ford Greene, Town of San Anselmo  
Kevin Haroff, City of Larkspur  
Bob McCaskill, City of Belvedere  
Kate Sears, County of Marin

**Absent:** None

**Staff:** Katie Gaier, Human Resources Manager  
David McNeil, Finance and Project Manager  
Sarah Estes-Smith, Director of Internal Operations  
Dawn Weisz, CEO

**Action Taken:**

**Agenda Item #4 – Consent Calendar (Discussion/Action)**

- C.1 Approval of 2.3.17 Meeting Minutes
- C.2 Monthly Budget Update
- C.3 Revised MCE Staff Position
- C.4 6<sup>th</sup> Agreement with Jay Marshall
- C.5 9<sup>th</sup> Agreement with Maher Accountancy
- C.6 5<sup>th</sup> Agreement with Braun, Blaising, McLaughlin & Smith
- C.7 3<sup>rd</sup> Agreement with Davis Wright Tremaine, LLP
- C.8 7<sup>th</sup> Agreement with Niemela Pappas & Associates
- C.9 8<sup>th</sup> Agreement with Richards, Watson & Gershon
- C.10 5<sup>th</sup> Agreement with Troutman Sanders, LLP
- C.11 6<sup>th</sup> Agreement with Community Energy Services Corporation (CESC)
- C.12 1<sup>st</sup> Agreement with The Energy Alliance Association (TEAA)
- C.13 2<sup>nd</sup> Agreement with Kreativz, Inc.

**ACTION:** It was M/S/C (Bailey/Haroff) to **approve Consent Calendar Items C.1, C.2 and C.4 through C.13. Consent Calendar item C.3 was removed.** Motion carried by unanimous 7-0 vote. (Absent: None).

**Agenda Item #5 – Proposed Employee Benefit Allocation Adjustment (Discussion/Action)**

**ACTION:** No action was taken.

**Agenda Item #6 – Update on California Community Choice Association & CCA Activities in Other Communities (Discussion)**

**ACTION:** No action required.

**Agenda Item #7 – Review Draft 3.16.17 Board Agenda (Discussion)**

**ACTION:** No action required.

**Agenda Item #8 – Determination of Need for Immediate Action on Item not on Initially Posted Agenda (Discussion/Action)**

**ACTION:** It was M/S/C (Haroff/McCaskill) to **add an Urgency Item not on Initially Posted Agenda.** Motion carried by unanimous 7-0 vote.

**Agenda Item #9 – Proposed Item: MCE Proposal to the California Energy Commission for a Local Government Challenge Grant (Discussion/Action)**

**ACTION:** It was M/S/C (Sears/Greene) to **approve finalization and submittal of an MCE Grant Proposal to the California Energy Commission.** Motion carried by unanimous 7-0 vote.

The meeting was adjourned to the next scheduled Executive Committee Meeting on April 7, 2017.



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Tom Butt, Executive Committee Chair

ATTEST:



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Dawn Weisz, Chief Executive Officer

**APPROVED**

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