

MCE EXECUTIVE COMMITTEE MEETING MINUTES

Friday, March 1, 2019  
12:00 P.M.

Mt. Diablo Room  
2300 Clayton Road, Suite 1150  
Concord, CA 94520

Charles F. McGlashan Board Room  
1125 Tamalpais Avenue  
San Rafael, CA 94901

APPROVED

MAY 03 2019

MARIN CLEAN ENERGY

---

**Present:** Denise Athas, City of Novato (*San Rafael*)  
Sloan Bailey, Town of Corte Madera (*San Rafael*)  
Lisa Blackwell, Town of Danville (*Concord*)  
Tom Butt, City of Richmond (*San Rafael*)  
Barbara Coler, Town of Fairfax (*San Rafael*)  
Ford Greene, Town of San Anselmo (*San Rafael*)  
Kevin Haroff, City of Larkspur (*Concord*)  
Bob McCaskill, City of Belvedere (*San Rafael*)  
Kate Sears, County of Marin (*San Rafael*)

**Absent:** Federal Glover, Contra Costa County

**Staff**

**& Others:** Jessica Brooks, Board Assistant (*San Rafael*)  
John Dalessi, Operations and Development (*San Rafael*)  
Sarah Estes-Smith, Director of Internal Operations (*San Rafael*)  
Darlene Jackson, Clerk of the Board (*Concord*)  
Vicken Kasarjian, Chief Operating Officer (*San Rafael*)  
Jay Marshall, IT Manager (*San Rafael*)  
Catalina Murphy, Legal Counsel, (*San Rafael*)  
Justine Parmelee, Internal Operations Manager (*Concord*)  
Garth Salisbury, Director of Finance (*San Rafael*)  
Heather Shepard, Director of Public Affairs (*San Rafael*)  
Taylor Sherman, Internal Operations Assistant (*San Rafael*)  
Maira Strauss, Senior Finance Analyst (*San Rafael*)  
Shalini Swaroop, General Counsel, (*San Rafael*)  
Dawn Weisz, Chief Executive Officer (*San Rafael*)  
Sandra Zelaya, Public Affairs Assistant (*Concord*)

**1. Roll Call**

Chair Butt called the regular Executive Committee meeting to order at 12:00 P.M. with quorum established by roll call.

**2. Board Announcements (Discussion)**

There were none.

**3. Public Open Time (Discussion)**

Chair Butt opened the public comment period and member of the public, Misty Norton commented.

**4. Report from Chief Executive Officer (Discussion)**

CEO Dawn Weisz, reported the following:

- Introduced Director of Finance, Garth Salisbury, Senior Finance Analyst, Maira Strauss.
- Certification Letter from the CPUC has been received approving Solano County as MCE member.
- Congratulations to the Policy Team for a huge regulatory victory for MCE.
- Brief update on the PG&E bankruptcy: At the hearing yesterday, there were no issues decided that affect CCAs. The interim decision on those motions remains in effect and has allowed PG&E to continue operating business as usual, including collecting and transferring CCA revenues. The motions related to the CCA issues will be addressed with final orders following hearings on March 12<sup>th</sup> and 13<sup>th</sup>. The delay in issuing final orders on these motions is only to provide a newly formed stakeholder Committee time to consider the issues. No opposition to our interests has been seen and we generally expect the final orders to track the interim orders.

**5. Consent Calendar (Discussion/Action)**

- C.1 Approval of 2.1.19 Meeting Minutes
- C.2 Eleventh Agreement with Maher Accountancy
- C.3 Seventh Agreement with Braun Blaising Smith Wynne
- C.4 Ninth Agreement with Niemela Pappas & Associates

Chair Butt opened the public comment period and there were no speakers.

Action: It was M/S/C (Greene/Sears) to **approve Consent Calendar Items C.1 through C.4.** Motion carried by unanimous vote. (Absent: Director Glover).

**6. Agenda Item #06 – Fiscal Year 2019/20 Budget (Discussion/Action)**

Garth Salisbury, Director of Finance, introduced this item and addressed questions from Committee members.

Chair Butt opened the public comment period and there were no speakers.

Action: It was M/S/C (Haroff/Athas) to **recommend that the Board of Directors, 1) approve the proposed FY 2019/20 Operating Fund, Energy Efficiency Program Fund and Local Renewable Energy Development Fund Budgets, 2) Transfer Local Renewable Energy Reserve Fund into the Local Renewable Energy Development Fund, and 3) add the word “Program” to the title of the Local Renewable Energy Development Fund changing the title to: Local Renewable Energy and Program Development Fund.** Motion carried by unanimous vote. (Absent: Director Glover).

**7. Agenda Item #07 – New Board Member Additions to Committees (Discussion)**

Dawn Weisz, Chief Executive Officer, presented this item and addressed questions from Committee members.

Chair Butt opened the public comment period and there were no speakers.

Action: No action required.

**8. Agenda Item #08 - Resolution No. 2019-01 Regarding LAIF Investments (Discussion/Action)**

Garth Salisbury, Director of Finance, presented this item and addressed questions from Committee members.

Chair Butt opened the public comment period and there were no speakers.

Action: It was M/S/C (Sears/McCaskill) to **recommend that the Board of Directors adopt proposed Resolution 2019-01 Rescinding Resolution No 2018-05 and Authorizing Investment of Monies in the Local Agency Investment Fund.** Motion carried by unanimous roll call vote. (Absent: Director Glover).

**9. Agenda Item #09 – Amendment to MCE Investment Policy 014 (Discussion/Action)**

Garth Salisbury, Director of Finance, presented this item and addressed questions from Committee members.

Chair Butt opened the public comment period and there were no speakers.

Action: It was M/S/C (Bailey/Sears) to **recommend that the Board of Directors approve the proposed amended MCE Policy 014: Investment Policy.** Motion carried by unanimous vote. (Absent: Director Glover)

**10. Agenda Item #10 – Appointment of Chief Operating Officer as MCE Treasurer (Discussion/Action)**

Dawn Weisz, Chief Executive Officer, presented this item and addressed questions from Committee members.

Chair Butt opened the public comment period and there were no speakers.

Action: It was M/S/C (Bailey/Sears) to **recommend that the Board of Directors adopt proposed Resolution 2019-02 Appointing Chief Operating Officer as Treasurer of MCE.** Motion carried by unanimous roll call vote. (Absent: Director Glover)

**11. Adjournment**

Chair Butt adjourned the meeting at 1:26p.m. to the next scheduled Executive Committee Meeting on April 5, 2019

  
\_\_\_\_\_  
Tom Butt, Chair

Attest:

  
\_\_\_\_\_  
Dawn Weisz, Secretary