

**MCE BOARD MEETING MINUTES**  
**Thursday, March 21, 2019**  
**7:00 P.M.**

**Mt. Diablo Room**  
**2300 Clayton Road, Suite 1150**  
**Concord, CA 94520**

**Charles F. McGlashan Board Room**  
**1125 Tamalpais Avenue**  
**San Rafael, CA 94901**

**APPROVED**

**JUN 20 2019**

**MARIN CLEAN ENERGY**

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**Call to Order: Chair Kate Sears called the regular meeting to order at 7:05 P. M.**

**Present:** Mike Anderson, City of Lafayette (*San Rafael*)  
Denise Athas, City of Novato (*San Rafael*)  
Sloan Bailey, Town of Corte Madera (*San Rafael*)  
Tom Butt, City of Richmond (*San Rafael*)  
Barbara Coler, Town of Fairfax (*San Rafael*)  
Kevin Haroff, City of Larkspur (*San Rafael*)  
Sue Higgins, City of Oakley (Concord)  
Greg Lyman, City of El Cerrito (*San Rafael*)  
Bob McCaskill, City of Belvedere (*San Rafael*)  
Tim McGallian, City of Concord (*Concord*)  
Elizabeth Patterson, City of Benicia (*Concord*)  
Scott Perkins, City of San Ramon (*Concord*)  
Rupert Russell, Town of Ross (*San Rafael*)  
Vincent Salimi, City of Pinole (*San Rafael*)  
Kate Sears, County of Marin (*San Rafael*)  
Shanelle Scales-Preston, City of Pittsburg (*Concord*)  
Renata Sos, Town of Moraga (*Concord*)  
Brad Wagenknecht, County of Napa (*San Rafael*)  
Justin Wedel, City of Walnut Creek (*Concord*)  
Jon Welner, Town of Tiburon (*San Rafael*)  
Ray Withy, City of Sausalito (*San Rafael*)

**Absent:** Lisa Blackwell, Town of Danville  
Arturo Cruz, City of San Pablo  
Federal Glover, Contra Costa County  
Ford Greene, Town of San Anselmo  
Andrew McCullough, City of San Rafael  
Sashi McEntee, City of Mill Valley  
Rob Schroder, City of Martinez

**Staff  
& Others:**

Darlene Jackson, Board Clerk/Executive Assistant to CEO  
Vicken Kasarjian, Chief Operating Officer  
Alexandra McGee, Community Power Organizer  
Catalina Murphy, Legal Counsel

Enyo Senyo-Mensah, Internal Operations Assistant  
Garth Salisbury, Finance Director of Finance  
Daniel Settlemyer, Regulatory and Policy Assistant  
Heather Shepard, Director of Public Affairs  
Taylor Sherman, Internal Operations Assistant  
Alice Stover, Director Customer Programs  
Maira Strauss, Senior Finance Analyst  
Shalini Swaroop, General Counsel  
Lisa Barrett Sween, Outside Counsel, Jackson Lewis  
Dawn Weisz, Chief Executive Officer  
Sandra Zelaya, Public Affairs Assistant

## **CLOSED SESSION**

**Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2).  
One case.**

### **Swearing in of New Board Members**

CEO, Dawn Weisz conducted the Oath of Office for the following new Board members: Mike Anderson, City of Lafayette, Tim McGallian, City of Concord, and Shanelle Scales-Preston, City of Pittsburg. The new Board members were welcomed.

#### **1. Roll Call/Quorum**

Director Kate Sears called the regular meeting to order at 7:05 P.M. with quorum established by roll call.

#### **2. Board Announcements (Discussion)**

There were none.

#### **3. Public Open Time (Discussion)**

Chair Sears opened the public comment period and there were no speakers.

The regular meeting was adjourned to Closed Session at 7:10 P.M.

The regular meeting was reconvened at 7:45 P.M.

#### **4. Report from Chief Executive Officer (Discussion)**

CEO, Dawn Weisz, reported on the following:

- Eight new Board members were introduced
- Introduced Director of Finance, Garth Salisbury and COO, Vicken Kasarjian shared a bit of Mr. Salisbury's background.

- Certification Letter from the CPUC was received approving Solano County as MCE member. It is expected that Solano County will appoint an MCE Board representative soon.
- The City of Mill Valley is formalizing the process to delegate MCE representation to the City of Sausalito per provisions stated in MCE's JPA.
- Consent Calendar item C.4, First Agreement with CLEAResult has been pulled from the agenda for further discussion.
- PG&E rate changes will be delayed due to issues on the regulatory front.
- MCE participated in a recent Senate Committee Hearing.
- MCE website survey will be open until Monday.

## **5. Consent Calendar (Discussion/Action)**

- C.1 Approval of 10.18.18 Meeting Minutes
- C.2 Approval of 1.28.19 Special Meeting Minutes
- C.3 Approved Contracts Update
- C.4 First Agreement with CLEAResult Consulting, Inc.

Chair Sears opened the public comment period and there were no speakers.

Action: It was M/S/C (Perkins/Patterson) to **approve Consent Calendar items: C.1, C.2, and C.3.** Item C.4 was removed for further discussion. Motion carried by unanimous vote. (Abstained: Director Higgins on C.1 and C.2)

Action: **It was M/S/C (Wagenknecht/McGallian) to approve Consent Calendar item C.4.** Motion carried by unanimous vote.

(Absent: Directors: Lisa Blackwell, Arturo Cruz, Federal Glover, Ford Greene, Andrew McCullough, Sashi McEntee and Rob Schroder).

## **6. Presentation of Charles F. McGlashan Advocacy Award (Discussion/Action)**

Alexandra McGee, Community Power Organizer, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were comments from member of the public, Wei-Tai Kwok, Sustainability Lafayette.

Action: It was M/S/C (Haroff/Patterson) to **Honor Sustainable Lafayette, Resilient Neighborhoods, and Verna Causby-Smith with EAH Affordable Housing as the recipients of the 2018 Charles F. McGlashan Advocacy Award.** Motion carried by unanimous vote. (Absent: Directors: Lisa Blackwell, Arturo Cruz, Federal Glover, Ford Greene, Andrew McCullough, Sashi McEntee and Rob Schroder).

## **7. New Board Member Additions to Committees (Discussion/Action)**

Dawn Weisz, Chief Executive Officer, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Action: It was M/S/C (Wedel/Anderson) to **approve the following members be added to the following Committees: Technical Committee: Justin Wedel and Executive Committee: Renata Sos and Tim McGallian.** Motion carried by unanimous vote. (Absent: Directors: Lisa Blackwell, Arturo Cruz, Federal Glover, Ford Greene, Andrew McCullough, Sashi McEntee, Rob Schroder).

**8. Proposed Budgets for Fiscal Year 2019/20 (Discussion/Action)**

Garth Salisbury, Director of Finance, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Action: It was M/S/C (Haroff/Perkins) to **approve: 1) the proposed Budgets for FY 2019/20 and, 2) the consolidation of the Local Renewable Energy Development Fund and the Renewable Energy Reserve Fund and renaming of the fund to Local Renewable Energy and Program Development Fund.** Motion carried by unanimous vote. (Absent: Directors: Lisa Blackwell, Arturo Cruz, Federal Glover, Ford Greene, Andrew McCullough, Sashi McEntee, Rob Schroder).

**9. Resolution No. 2019-02 Appointing Chief Operating Officer as Treasurer (Discussion/Action)**

Dawn Weisz, Chief Executive Officer, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Action: It was M/S/C (Athas/Patterson) to **adopt Resolution 2019-02 Appointing Chief Operating Officer as Treasurer of MCE.** Motion carried by unanimous roll call vote. (Absent: Directors: Lisa Blackwell, Arturo Cruz, Federal Glover, Ford Greene, Andrew McCullough, Sashi McEntee, Rob Schroder).

**10. Amendment to MCE Policy 014: Investment Policy (Discussion/Action)**

Garth Salisbury, Director of Finance, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Action: It was M/S/C (Patterson/Lyman) to **approve the amended MCE Policy 014: Investment Policy pending changes to Bankers Acceptances and Money Market Fund ensuring language consistency.** Motion carried by unanimous roll call vote. (Absent: Directors: Lisa Blackwell, Arturo Cruz, Federal Glover, Ford Greene, Andrew McCullough, Sashi McEntee, Rob Schroder).

**11. Resolution No. 2019-01 Regarding LAIF Investments (Discussion/Action)**

Garth Salisbury, Director of Finance, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Action: It was M/S/C (Anderson/McGallian) to **1) adopt Resolution 2019-01 Rescinding Resolution No. 2018-05 and Authorizing Investment of Monies in the Local Agency Investment Fund and, 2) revisit the item at May Executive Committee.** Motion carried by unanimous roll call vote. (Absent: Directors: Lisa Blackwell, Arturo Cruz, Federal Glover, Ford Greene, Andrew McCullough, Sashi McEntee, Rob Schroder).

**12. Ordinance 2018-02 Establishing an Alternative Claims Procedure (Discussion/Action)**

Catalina Murphy, Legal Counsel, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Action: It was M/S/C (Wedel/Sos) to **waive second reading and adopt Ordinance 2018-02 of the Board of Directors of Marin Clean Energy Establishing an Alternative Claims Procedure pursuant to Government Code 935.** Motion carried by unanimous roll call vote. (Absent: Directors: Lisa Blackwell, Arturo Cruz, Federal Glover, Ford Greene, Andrew McCullough, Sashi McEntee, Rob Schroder)

**13. Update on MCE Community Activities and Interface (Discussion)**

Heather Shepard, Director of Public Affairs, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Action: No action required.

**14. Board Matters & Staff Matters (Discussion)**

There were no announcements.

**15. Adjournment**

Chair Kate Sears adjourned the meeting at 10:13 P.M. to the next scheduled Board Meeting on April 18, 2018.



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**Kate Sears, Chair**

**Attest:**



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**Dawn Weisz, Secretary**