

MCE  
EXECUTIVE COMMITTEE MEETING  
Friday, April 6, 2018  
12:00 P.M.

APPROVED

MAY 04 2018

MARIN CLEAN ENERGY

One Concord Center, 2300 Clayton Road, Room 650, Concord, CA 94520  
The Barbara George Conference Room, 1125 Tamalpais Avenue, San Rafael, CA 94901

**Roll Call**

**Present:** Denise Athas, City of Novato (*San Rafael*)  
Sloan Bailey, Town of Corte Madera (*San Rafael*)  
Tom Butt, City of Richmond, Committee Chair (*San Rafael*)  
Barbara Coler, Town of Fairfax (*San Rafael*)  
Ford Greene, Town of San Anselmo (*San Rafael*)  
Kevin Haroff, City of Larkspur (*San Rafael*)  
Bob McCaskill, City of Belvedere (*San Rafael*)  
Kate Sears, County of Marin (*San Rafael*)

**Absent:** Edi Birsan, City of Concord  
Lisa Blackwell, Town of Danville  
Federal Glover, Contra Costa County  
Dave Trotter, Town of Moraga

**Staff:** Greg Brehm, Director of (*San Rafael*)  
Jessica Brooks, Board Assistant (*San Rafael*)  
John Dalessi, Planning and Implementation (*Dial-in*)  
Katie Gaier, Manager of Human (*San Rafael*)  
Darlene Jackson, Board Clerk (*San Rafael*)  
Sam Kang, Resource Planning (*Dial-in*)  
Justin Kudo, Deputy Director of Account Services (*San Rafael*)  
David McNeil, Manager of Finance (*San Rafael*)  
Enyonam Senyo-Mensah, Internal Operations Assistant (*Concord*)  
Dawn Weisz, CEO (*San Rafael*)

Quorum was established and the regular Executive Committee meeting was called to order at 12:04 P.M. by Chair Tom Butt.

**Agenda Item #03 – Report from Chief Executive Officer (Discussion)**

In the absence of CEO Dawn Weisz, Deputy General Counsel Shalini Swaroop reported on the PCIA testimony, Director of Public Affairs Jamie Tuckey shared a video of the new MCE office in Concord, and it was announced that the 2018 Energy Efficiency Business Plan was approved.

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**Agenda Item #04 – Consent Calendar (Discussion/Action)**

- C.1 Approval of 3.2.18 Meeting Minutes
- C.2 Monthly Budget Update
- C.3 First Agreement with Conservation Corps North Bay

Chair Butt asked for public comment and there was none.

**ACTION:** It was M/S/C (Greene/Athas) to **approve Consent Calendar Items C.1 and C.3.** Item C.2 was pulled for further discussion. Motion carried by unanimous roll call vote. (Abstain on C.1: Bailey) (Absent: Directors Birsan, Blackwell, Glover and Trotter.)

**Agenda Item #05 – Proposed Electric Vehicle Rates for FY 2018/19 (Discussion/Action)**

Justin Kudo, Deputy Director of Account Services, introduced this item and addressed questions from the Committee. Chair Butt asked for public comment and there was none.

**ACTION:** It was M/S/C (Bailey/Greene) to **recommend that the Board adopt proposed Electric Vehicle Rates for FY 2018/19.** Motion carried by unanimous roll call vote. (Absent: Directors, Birsan, Blackwell, Glover and Trotter.)

**Agenda Item #06 – Proposed Amendment to MCE Policy 014: Investment Policy (Discussion/Action)**

David McNeil, Manager of Finance, presented this item and addressed questions from the Committee. Chair Butt asked for public comment and there was none.

**ACTION:** It was M/S/C (McCaskill/Sears) to **recommend to the Board for approval at its next meeting the (i) proposed amended MCE Policy 014: Investment Policy and (ii) Proposed Resolution 2018-05 Authorizing Investment of Monies in the Local Agency Investment Fund.** Motion carried by unanimous roll call vote. (Absent: Directors Birsan, Blackwell, Glover and Trotter.)

**Agenda Item #07 – MCE New Staff Position (Discussion/Action)**

Katie Gaier, Manager of Human Resources, presented this item and addressed questions from the Committee. Chair Butt asked for public comment and there was none.

**ACTION:** It was M/S/C (Sears/Greene) to **approve the proposed Director of Regulatory and Legislative Policy job description and salary range.** Motion carried by unanimous roll call vote. (Absent: Directors Birsan, Blackwell, Glover and Trotter.)

The meeting was adjourned at 1:45 P.M. to the next scheduled Executive Committee Meeting on May 4, 2018.



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Tom Butt, Executive Committee Chair

ATTEST:



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Dawn Weisz, Chief Executive Officer