

MCE  
EXECUTIVE COMMITTEE MEETING  
Friday, October 6, 2017  
12:00 P.M.

APPROVED

NOV 03 2017

MARIN CLEAN ENERGY

City of Concord, Garden Room Conference Center  
1950 Parkside Drive, Permit Center Conference Room  
Concord, CA

The Barbara George Conference Room  
1125 Tamalpais Avenue, San Rafael, CA 94901

**Roll Call**

**Present:**

Sloan Bailey, Town of Corte Madera  
Edi Birsan, City of Concord  
Lisa Blackwell, Town of Danville  
Tom Butt, City of Richmond (Committee Chair)  
Federal Glover, County of Contra Costa  
Ford Greene, Town of San Anselmo  
Kate Sears, County of Marin  
Dave Trotter, Town of Moraga

**Absent:**

Denise Athas, City of Novato  
Barbara Coler, Town of Fairfax  
Kevin Haroff, City of Larkspur  
Bob McCaskill, City of Belvedere

**Staff:**

Greg Brehm, Director of Power Resources  
Carol Dorsett, Human Resources Associate  
Sarah Estes-Smith, Director of Internal Operations  
Katie Gaier, Manager of Human Resources  
Darlene Jackson, Board Clerk  
Beth Kelly, General Counsel  
JR Killigrew, Community Development Manager  
David McNeil, Manager of Finance  
Beckie Menten, Director of Customer Programs  
Miriam Makhyoun, Power Supply Contracts Manager  
Lindsay Saxby, Power Supply Contracts Manager  
Dawn Weisz, CEO

**Action Taken:**

**Agenda Item #9 – New MCE Staff Positions (Discussion/Action)**

ACTION: It was M/S/C (Bailey/Blackwell) to approve the proposed job description and salary range for Item #9A, Chief Operating Officer, to approve the proposed job description and salary range for Item #9B, Data Analyst, and to approve the proposed job description and salary range for Item #9C, Manager of Compliance Operations. Motion carried by unanimous vote. (Absent: Directors Athas, Coler, Haroff and McCaskill).

**Agenda Item #10 – MCE Contra Costa Office Update (Discussion)**

ACTION: No action was required.

**Agenda Item #11 – Review Draft 10.19.17 Board Agenda (Discussion)**

ACTION: No action was required.

The meeting was adjourned to the next scheduled Executive Committee Meeting on November 3, 2017.

*SCB for Tom Butt*

  
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Tom Butt, Executive Committee Chair

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ATTEST:

  
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Dawn Weisz, Chief Executive Officer

**MARIN CLEAN ENERGY**