

**APPROVED**

**OCT 19 2017**

**MARIN CLEAN ENERGY**

**MCE  
BOARD RETREAT/BOARD MEETING MINUTES  
Thursday, September 22, 2017  
9:45 A.M.  
The Cobra Experience  
777 Arnold Drive, Suite 200, Martinez, CA 94553**

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**Roll Call:** Chair Kate Sears called the Retreat to order at 9:47 a.m. An established quorum was met.

**Present:** Denise Athas, City of Novato  
Sloan Bailey, Town of Corte Madera  
Edi Birsan, City of Concord  
Lisa Blackwell, Town of Danville  
Tom Butt, City of Richmond  
Barbara Coler, Town of Fairfax  
Federal Glover, County of Contra Costa  
Ford Greene, Town of San Anselmo  
Kevin Haroff, City of Larkspur  
Pete Longmire, City of Pittsburg  
Greg Lyman, City of El Cerrito  
Bob McCaskill, City of Belvedere  
Sashi McEntee, City of Mill Valley  
Emmett O'Donnell, Town of Tiburon  
Scott Perkins, City of San Ramon  
Rob Schroder, City of Martinez  
Alan Schwartzman, City of Benicia  
Kate Sears, County of Marin  
Roy Swearingen, City of Pinole  
Don Tatzin, City of Lafayette  
Dave Trotter, Town of Moraga  
Brad Wagenknecht, County of Napa  
Kevin Wilk, City of Walnut Creek

**Absent:** Arturo Cruz, City of San Pablo  
Sue Higgins, City of Oakley  
Andrew McCullough, City of San Rafael  
P. Rupert Russell, Town of Ross  
Ray Withy, City of Sausalito

**Staff:** Greg Brehm, Director of Power Resources  
Nicole Busto, Deputy Director, Marketing Communications  
John Dalessi, Operations & Development  
Alex DiGiorgio, Deputy Director, Community Development

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Kirby Dusel, Resource Planning & Renewable Energy Programs  
Carol Dorsett, Human Resources Associate  
Sarah Estes-Smith, Director of Internal Operations  
Jesica Flores-Brooks, Power Resources Assistant  
Brian Goldstein, Resource Planning & Implementation  
Darlene Jackson, Board Clerk  
Beth Kelly, General Counsel  
JR Killigrew, Community Development Manager  
Katie Gaier, Manager of Human Resources  
David McNeil, Manager of Finance  
Beckie Mcnten, Director of Customer Programs  
Justine Parmalee, Internal Operations Manager  
Lindsay Saxby, Power Supply Contracts Manager  
Shalini Swaroop, Deputy General Counsel  
Dawn Weisz, Chief Executive Officer

### **Swearing in of New Board Members**

CEO Weisz announced that New Board Member Orientation was conducted prior to the Board Retreat for the following eight Board members: Edi Birsan, City of Concord; Lisa Blackwell, Town of Danville; Federal Glover, County of Contra Costa; Peter Longmire, City of Pittsburg; Scott Perkins, City of San Ramon; Rob Schroder, City of Martinez; Roy Swearingen, City of Pinole; and Dave Trotter, Town of Moraga.

Ms. Weisz conducted the Oath of Office for the eight new Board members and they were welcomed to the Board.

#### **1. Welcome, Opening Remarks & Board Announcements (Discussion)**

Chair Sears opened the meeting with a welcome to all and asked the Board to introduce themselves and the community they serve. Director Sears explained that the purpose of the MCE Board Retreat is to provide an opportunity to reflect on the state of MCE.

Appreciation was offered to Directors McCaskill, McEntee, Withy and Tatzin for their service on MCE's Ad Hoc Audit Committee, Directors Bailey, Coler, Greene, Lyman, O'Donnell and Schwartzman who serve on the Ad Hoc Contracts Committee, Directors Coler, McCullough, Wagenknecht and Withy who serve on the Ad Hoc Expansion Committee, and Directors Lyman, McEntee, Bailey and McCaskill who serve on the Ad Hoc Ratesetting Committee.

Chair Sears provided history and accomplishments of MCE as well as the fact that MCE currently serves over 250,000 customers. She also indicated that the focus of the day would be on MCE's future.

#### **2. Public Open Time (Discussion)**

Seth Israel and Marissa Mitchell from Intersect Power introduced themselves and added how pleased they were to have been invited.

**3. Consent Calendar (Discussion/Action)**

- C.1 7.20.17 Meeting Minutes
- C.2 Addendum No. 5 to MCE's Implementation Plan
- C.3 FY 2017/18 Budget Amendment

ACTION: It was M/S/C (Bailey/McCaskill) to **approve Consent Calendar**. Motion carried by unanimous vote. (Abstain on C.1: Directors Birsan, Blackwell, Glover, Greene, Longmire, Perkins, Schroder, Swearingen and Trotter). (Absent: Directors Athas for Consent Calendar vote, Cruz, Higgins, Russell and Withy).

**4. Prior Year Highlights & Goals for the Coming Year (Discussion)**

Chief Executive Officer, Dawn Weisz introduced this item and explained that MCE staff will provide overviews and goals for the coming year.

- Director of Internal Operations, Sarah Estes-Smith shared MCE's Mission, Vision and Strategic Goals and addressed questions from the Board.
- Finance Accomplishments – Manager of Finance, David McNeil presented this item and addressed questions from the Board.
- Power Resources Accomplishments – Director of Power Resources, Greg Brehm and Power Supply Contracts Manager, Lindsay Saxby presented this item and addressed questions from the Board.
- Customer Programs Accomplishments – Director of Customer Programs, Beckie Menten presented this item and addressed questions from the Board.
- Internal Operations Accomplishments – Director of Internal Operations, Sarah Estes-Smith presented this item and addressed questions from the Board.
- Public Affairs Accomplishments – Deputy Director of Marketing Communications, Nicole Busto presented this item and addressed questions from the Board.

Chair Sears opened the public comment period and there were no speakers.

**5. The Growth of CCA and Changes to the Energy Landscape in California (Discussion)**

Legal and Regulatory Accomplishments – Shalini Swaroop, Deputy General Counsel, shared Legal and Regulatory accomplishments which included: Growth of CCA and Changes to Energy Landscape. Ms. Swaroop addressed questions from the Board

Chair Sears opened public comment period and there were no speakers.

**6. MCE 2016 Power Content Label & Attestation (Discussion/Action)**

Kirby Dusel, Resource Planning & Renewable Energy Programs, presented this item and addressed questions from the Board.

Chair Sears opened public comment period and there were no speakers.

**ACTION:** It was M/S/C (Bailey/Greene) to **endorse the accuracy of information presented in MCE's 2016 Power Content Label based on staff's review.** Motion carried by unanimous roll call vote. (Absent: Directors Cruz, Higgins, Russell and Withy).

**7. MCE Reserves Policy and Future Finance Targets (Discussion)**

Manager of Finance, David McNeil presented this item and addressed questions from the Board.

Chair Sears opened public comment period and there were no additional speakers.

**8. Board Committees and Engagement (Discussion/Action)**

CEO, Dawn Weisz presented this item and addressed questions from the Board.

Chair Sears opened the public comment period and there were no speakers.

**ACTION:** It was M/S/C (Wagenknecht/Lyman) to **approve the addition of Directors Edi Birsan, Lisa Blackwell, Federal Glover, and Dave Trotter to the Executive Committee; and to add Directors Scott Perkins and Rob Schroder to the Technical Committee.** Motion carried by unanimous roll call vote. (Absent: Directors Cruz, Higgins, Russell and Withy).

**9. Community Inclusion Timeline and Tasks (Discussion)**

Alex DiGiorgio, Deputy Director of Community Development presented this item and addressed questions from the Board.

Chair Sears opened the public comment period and there were no speakers.

**10. Deep Green Campaign Update (Discussion)**

Community Development Manager, JR Killigrew shared an update on MCE's Deep Green Campaign and addressed questions from the Board.

Chair Sears opened the public comment period and there were no speakers.

**11. Emerging Technology & Innovation Programs (Discussion)**

- a. Presentation on Natural Gas CoGeneration to Battery Storage Conversion – Scott Valentino from AltaGas presented this item and addressed questions from the Board.
- b. Presentation on Autonomous Drive Vehicles – Randy Iwasaki from Contra Costa Transportation Authority presented this item and addressed questions from the Board.

Chair Sears opened the public comment period and there were no speakers.

**12. Complete any Unfinished Items**

There were none.

**13. The Board Chair adjourned the Special Meeting at 3:05 P.M. to the next Regular Board Meeting on October 19, 2017.**

  
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Kate Sears, Chair  
Tom Butt, Vice Chair

Attest:

  
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Dawn Weisz, Secretary

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