

**MCE BOARD MEETING MINUTES
Thursday, August 18, 2016
7:00 P.M.
THE CHARLES F. MCGLASHAN BOARD ROOM
1125 TAMALPAIS AVENUE, SAN RAFAEL, CA 94901**

Roll Call: Director Kate Sears called the regular Board meeting to order at 7:06 p.m. An established quorum was met.

Present: Brandt Andersson, City of Lafayette
Jim Andrews, Representative, Town of Corte Madera
Denise Athas, City of Novato
Matt Brown, Town of San Anselmo
Genoveva Calloway, City of San Pablo
Peter Lacques, Alternate, Town of Fairfax
Greg Lyman, City of El Cerrito
Sashi McEntee, City of Mill Valley
Emmett O'Donnell, Town of Tiburon
Kate Sears, Chair, County of Marin
Bob Simmons, City of Walnut Creek
Brad Wagenknecht, County of Napa
Ray Withy, City of Sausalito

Absent: Tom Butt, Vice Chair, City of Richmond
Kevin Haroff, City of Larkspur
Bob McCaskill, City of Belvedere
Andrew McCullough, City of San Rafael
Alan Schwartzman, City of Benicia

Staff: Greg Brehm, Director of Power Resources
John Dalessi, Operations & Development
Carol Dorsett, Administrative Assistant
Kirby Dusel, Resource Planning & Renewable Energy Programs
Sarah Estes-Smith, Director of Internal Operations
Darlene Jackson, Board Clerk
Michael Maher, Maher Accountancy
David McNeil, Finance and Project Manager
Dawn Weisz, Chief Executive Officer

1. Swearing in of New Board Member Brandt Andersson, City of Lafayette

APPROVED

CEO Weisz conducted the Oath of Office with new Board Member Brandt Andersson from the City of Lafayette. A round of applause followed and Directors welcomed Director Andersson.

MARIN CLEAN ENERGY

2. Board Announcements (Discussion)

There were no announcements.

3. Public Open Time (Discussion)

Member of the public Wynn Scott Stokes.

4. Report from Chief Executive Officer (Discussion)

Dawn Weisz, Executive Officer reported on the following:

- Welcomed MCE's newest Board members, Director Simmons from Walnut Creek and Director Andersson from Lafayette. She also extended a welcome to visiting council members Matt Brown, Alternate from San Anselmo, Peter Lacques, Alternate from Fairfax and Jim Andrews from Corte Madera.
- Announced that outreach in the new communities is going well with many events and meetings happening each week.
- Meeting date reminders:
 - September 29th, MCE Board Retreat, 30 Sir Francis Drake Blvd., Marin Art & Garden Center, Livermore Pavilion, 9am – 4pm. Breakfast and lunch will be available.
 - Save-the-date: MCE Holiday Party, Friday, December 9th, 6-11pm, Deer Park Villa in Fairfax.
- Provided a new community enrollment update

5. Consent Calendar (Discussion/Action)

- C.1 6.16.16 Meeting Minutes
- C.2 Approved Contracts Update
- C.3 Resolution 2016-06 Approving Proposed Amendment to MCE's Conflict of Interest Code
- C.4 Amendment to MCE Policy 003: Records Retention
- C.5 2nd Amendment to 5th Agreement with Community Energy Services Corporation (CESC)

ACTION: It was M/S/C (Lyman/Athas) to approve Consent Calendar Items C.1 through C.5. Motion carried by unanimous roll call vote: (Abstain on C.1: Brown, Calloway and Withy) (Absent: Butt, Haroff, McCaskill, McCullough, and Schwartzman).

6. Board Member Assignment to Committees (Discussion/Action)

Dawn Weisz, CEO, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: No action taken on this item. Staff was directed to bring it back to the September Board. Interested Board members were encouraged to sit in on a meeting before deciding to commit.

7. Regulatory and Legislative Update (Discussion)

Michael Callahan, Regulatory Counsel presented this discussion item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: No action required

8. FY 2015/16 Financial Statement Presentation (Discussion)

David McNeil, Finance and Project Manager, presented this discussion item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: No action required

9. Resolution 2016-07 Approving Amendment 12 to MCE Joint Powers Agreement (Discussion/Action)

Emily Fisher, Legal Counsel, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: No action was taken on this item.

10. Transportation Fund for Clean Air Funding Agreement with Bay area Air Quality Management District (Discussion/Action)

Sarah Estes-Smith, Director of Internal Operations, introduced this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Noted: Director Coler left meeting prior to the vote.

ACTION: It was M/S/C (O'Donnell/McEntee) to authorize execution of Funding Agreement with The Bay Area Air Quality Management District. Motion carried by unanimous roll call vote. (Absent: Butt, Coler, Haroff, McCaskill, McCullough and Schwartzman).

11. FY 2016/17 Budget Amendment (Discussion/Action)

David McNeil, Finance and Project Manager, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Wagenknecht/Withy to approve 1) the proposed FY 2016/17 Energy Efficiency Program Fund Budget and, 2) the proposed FY 2016/17 Operating Fund Budget. Motion carried by unanimous roll call vote. (Absent: Butt, Coler, Haroff, McCaskill, McCullough, O'Donnell and Schwartzman.

12. Board Member & Staff Matters (Discussion)

There were none.

ACTION: No action required

13. Adjournment

The Board of Directors adjourned the meeting at 9:28 p.m. to the next Special Board Retreat on September 29, 2016.



Kate Sears, Chair

Attest:



Dawn Weisz, Secretary