

**AGREEMENT NO. 2015-161**

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AND MARIN CLEAN ENERGY (MCE) EXPLORING THE CITY'S INCLUSION IN MCE**

This Memorandum of Understanding (MOU), regarding Marin Clean Energy (MCE) membership consideration is entered into by and between MCE and City of American Canyon ("City").

**WHEREAS**, the City has expressed interest in exploring membership in MCE; and

**WHEREAS**, MCE has a Policy to consider new community inclusion, subject to receipt of a complete application and subject to MCE analysis and approval; and

**WHEREAS**, MCE and the City are collaborating to determine the feasibility of including the City within MCE's Service area and approving the City's application for membership; and

**WHEREAS**, MCE and have a mutual interest in following the guidelines below.

**NOW THEREFORE**, the parties hereto agree as follows:

1. City agrees to assign one staff member as primary point of contact with MCE. Assigned staff member will support and facilitate communication with other City staff and officials, as well as provide input and high-level assistance on community outreach.
2. City will work with MCE to conduct public outreach about the MCE program to aid in outreach and education and to collect feedback from the community. Options to publicize include, but are not limited to, website, social media, public events, community workshops, and newsletter announcements, as well as distribution of flyers and handouts provided by MCE.
3. City will complete and submit 'MCE Membership Application' to MCE.
4. After receipt of complete Membership Application MCE will conduct a quantitative analysis to determine feasibility of adding City to the MCE Service Area, and approve membership if analysis results are positive.
5. Subject to membership approval by the MCE Board, City agrees to publicize and share information about MCE within its community during the 6 month enrollment period. Options to publicize include, but are not limited to, website, social media, public events, community workshops, and newsletter announcements (where feasible), as well as distribution of flyers and handouts provided by MCE at City offices.
6. Subject to membership approval by the MCE Board, City agrees to provide desk space for up to 2 MCE staff during the 6 month enrollment period, and agrees to consider ongoing desk space availability if needed for effective and efficient outreach.

**IN WITNESS WHEREOF**, the parties hereto have executed this MOU.

MCE:

By:  12-15-15  
Dawn Weisz, CEO Date  
MCE

City of American Canyon:  
By:  12/1/15  
Dana Shigley, City Manager Date  
City of American Canyon