



**Marin Clean Energy
Executive Committee Meeting
Wednesday, December 17, 2014
10:00 A.M.**

Dawn Weisz
Executive Officer

Kathrin Sears
Chair
County of Marin

Tom Butt
Vice Chair
City of Richmond

Bob McCaskill
City of Belvedere

Sloan C. Bailey
Town of Corte Madera

Larry Bragman
Town of Fairfax

Kevin Haroff
City of Larkspur

Garry Lion
City of Mill Valley

Brad Wagenknecht
County of Napa

Denise Athas
City of Novato

Carla Small
Town of Ross

Ford Greene
Town of San Anselmo

Genoveva Calloway
City of San Pablo

Ray Withy
City of Sausalito

Emmett O'Donnell
Town of Tiburon

1 (888) 632-3674
mceCleanEnergy.org

781 Lincoln Ave., #320
San Rafael, CA 94901

**San Rafael Corporate Center, Boro Room
750 Lindero Street, San Rafael, CA 94901**

Agenda Page 1 of 1

1. Board Announcements (Discussion)
2. Public Open Time (Discussion)
3. Report from Executive Officer (Discussion)
4. Approval of 11.19.14 Meeting Minutes (Discussion/Action)
5. MCE Service Area, Governance, and Support for new CCAs (Discussion)
6. Review 2.5.15 Draft Board Agenda (Discussion)
7. Members & Staff Matters (Discussion)
8. Adjourn



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**MARIN CLEAN ENERGY
EXECUTIVE COMMITTEE MEETING
WEDNESDAY, NOVEMBER 19, 2014
9:00 A.M.
SAN RAFAEL CORPORATE CENTER, BORO ROOM
750 LINDARO STREET, SAN RAFAEL, CA 94901**

Roll Call

Present:

Kate Sears, County of Marin
Tom Butt, City of Richmond
Denise Athas, City of Novato
Sloan Bailey, Town of Corte Madera
Kevin Haroff, City of Larkspur
Bob McCaskill, City of Belvedere

Absent: Ford Greene, Town of San Anselmo

Staff: Dawn Weisz, Executive Officer
Beth Kelly, Legal Director
Shalini Swaroop, Legal Counsel
Martha Serianz, Regulatory Assistant
Alex DiGiorgio, Community Affairs Representative
Emily Goodwin, Director of Internal Operations

Agenda Item #4 – Approval of 10.15.14 Minutes (Discussion/Action)

M/s Bailey/McCaskill (passed 4-0) the approval of the 8.20.14 Executive Committee minutes. Directors Sears and Haroff abstained. Director Greene was absent.

Agenda Item #5 – McGlashan Advocacy Awards Nominations (Discussion/Action)

M/s Butt/Bailey (passed 6-0) approved the nomination of Doria Robinson as the 2014 McGlashan Advocacy Award recipient. Director Greene was absent.

Agenda Item #7 – New MCE Staff Positions (Discussion/Action)

M/s Butt/Haroff (passed 6-0) approved the new MCE staff positions as discussed and recommended they be presented to the full Board in December. Director Greene was absent.

ATTEST:

Dawn Weisz, Executive Officer



MCE Service Area, Governance and Support for New CCAs



Membership Processes

Policy 007: New Customer Communities (Sept. 2013)

MCE's policy is to explore and support customer electric service in new communities to further agency goals according to defined criteria.

Affiliate Membership Process

Within 30 miles, customer base of 40,000 or less

- 4 membership requests
- 3 complete
- 1 pending

Special Consideration Membership Process

Beyond 30 miles, customer base greater than 40,000

- No process established to-date

Planned MCE Enrollments

Enrollments scheduled for:

- County of Napa (Feb. 2015), 16,000 customers
- City of San Pablo (May 2015), 10,000 customers
- City of Benicia (May 2015), 6,500 customers

Pending request:

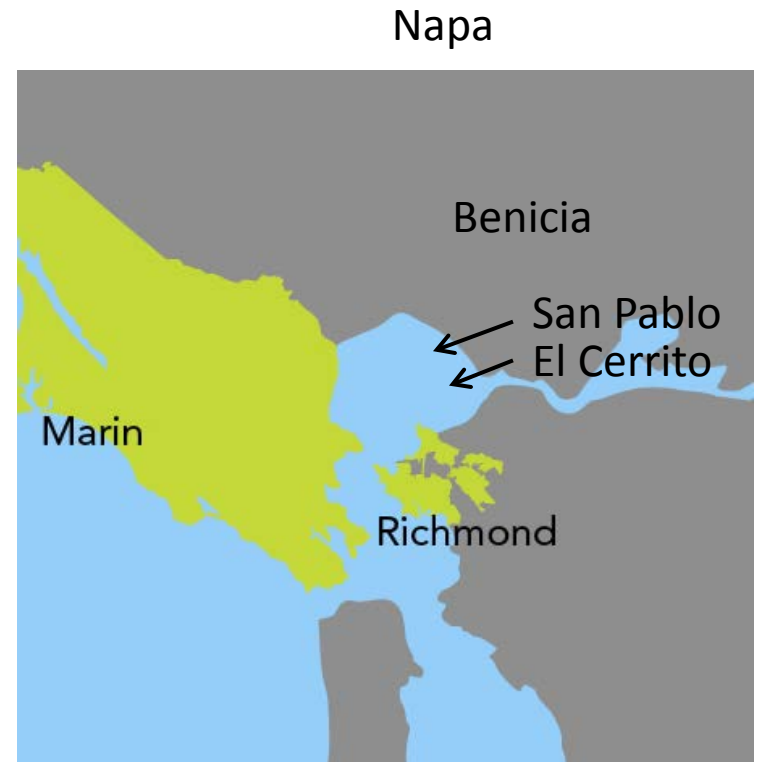
- City of El Cerrito, 5,500 customers

New customers for 2015:

32,500 – 38,000

Size of MCE Board for 2015:

16-17 Members



Next Steps Related to Expansion

- Complete procurement/enrollment activities for pending communities; focus internal efforts on existing customer base and newly enrolling communities.
- Defer new membership analysis activity until Q3 2015.
- In mid-2015 report to Board on results of new enrollments and any relevant impacts.
- Future expansion may be subjected to specific locations or time horizons.

Next Steps Related to New CCAs

Support for new CCA efforts and statewide action

- MCE will continue to participate in or host educational events and/or webinars to help local governments learn about and begin steps towards CCA formation
- MCE will continue to provide direct support (informally or under contract) to CCAs in the process of launching
- MCE will participate in statewide efforts to address regulatory and legislative CCA issues

MCE Policy-Setting and Governance

As MCE Board grows should Board and Executive Committee Functions be adjusted in any way?

- Should additional policy-setting activity be delegated to Executive Committee for action?
- Should full Board meet less often?
- Should each County have at least one representative on the Executive Committee?
- Are there other structural or governance changes that should be considered?



**Marin Clean Energy
Board of Directors Meeting
Thursday, February 5, 2015
7:00 P.M.**

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Agenda Page 1 of 2

1. Swearing in of New MCE Board Members
2. Board Announcements (Discussion)
3. Public Open Time (Discussion)
4. Report from Executive Officer (Discussion)
5. Consent Calendar (Discussion/Action)
 - C.1 12.4.14 Board Minutes
 - C.2 Approved Contracts Update
 - C.3 2nd Addendum to 3rd Agreement with Ellison Schneider & Harris
6. Resolution 2014-09 Honoring Board Member Lawrence W. Bragman (Discussion/Action)
7. Monthly Budget Report (Discussion)
8. Budget Adjustment for FY 2014/15 (Discussion/Action)
9. Proposed Budget for FY 2015/16 (Discussion/Action)
10. Proposed Rates for FY 2015/16 (Discussion/Action)





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11. Update on Office Space Transition (Discussion)
12. Energy Efficiency Update (Discussion)
13. Communications Update (Discussion)
14. Regulatory and Legislative Update (Discussion)
15. Board Member & Staff Matters (Discussion)
16. Adjourn

