Marin Clean Energy
Executive Committee Meeting
Wednesday, December 17, 2014
10:00 A.M.

San Rafael Corporate Center, Boro Room
750 Lindaro Street, San Rafael, CA 94901

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1. Board Announcements (Discussion)

2. Public Open Time (Discussion)

3. Report from Executive Officer (Discussion)

4. Approval of 11.19.14 Meeting Minutes (Discussion/Action)

5. MCE Service Area, Governance, and Support for new CCAs (Discussion)

6. Review 2.5.15 Draft Board Agenda (Discussion)

7. Members & Staff Matters (Discussion)

8. Adjourn
MARIN CLEAN ENERGY
EXECUTIVE COMMITTEE MEETING
WEDNESDAY, NOVEMBER 19, 2014
9:00 A.M.
SAN RAFAEL CORPORATE CENTER, BORO ROOM
750 LINDARO STREET, SAN RAFAEL, CA 94901

Roll Call
Present:
Kate Sears, County of Marin
Tom Butt, City of Richmond
Denise Athas, City of Novato
Sloan Bailey, Town of Corte Madera
Kevin Haroff, City of Larkspur
Bob McCaskill, City of Belvedere

Absent: Ford Greene, Town of San Anselmo

Staff:
Dawn Weisz, Executive Officer
Beth Kelly, Legal Director
Shalini Swaroop, Legal Counsel
Martha Serianz, Regulatory Assistant
Alex DiGiorgio, Community Affairs Representative
Emily Goodwin, Director of Internal Operations

Agenda Item #4 – Approval of 10.15.14 Minutes (Discussion/Action)

M/s Bailey/McCaskill (passed 4-0) the approval of the 8.20.14 Executive Committee minutes. Directors Sears and Haroff abstained. Director Greene was absent.

Agenda Item #5 – McGlashan Advocacy Awards Nominations (Discussion/Action)

M/s Butt/Bailey (passed 6-0) approved the nomination of Doria Robinson as the 2014 McGlashan Advocacy Award recipient. Director Greene was absent.
Agenda Item #7 – New MCE Staff Positions (Discussion/Action)

M/s Butt/Haroff (passed 6-0) approved the new MCE staff positions as discussed and recommended they be presented to the full Board in December. Director Greene was absent.

ATTEST:

Dawn Weisz, Executive Officer
MCE Service Area, Governance and Support for New CCAs
Membership Processes

**Policy 007: New Customer Communities** (Sept. 2013)
MCE’s policy is to explore and support customer electric service in new communities to further agency goals according to defined criteria.

**Affiliate Membership Process**
Within 30 miles, customer base of 40,000 or less
- 4 membership requests
- 3 complete
- 1 pending

**Special Consideration Membership Process**
Beyond 30 miles, customer base greater than 40,000
- No process established to-date
Planned MCE Enrollments

Enrollments scheduled for:
- County of Napa (Feb. 2015), 16,000 customers
- City of San Pablo (May 2015), 10,000 customers
- City of Benicia (May 2015), 6,500 customers

Pending request:
- City of El Cerrito, 5,500 customers

New customers for 2015: 32,500 – 38,000

Size of MCE Board for 2015: 16-17 Members
Next Steps Related to Expansion

• Complete procurement/enrollment activities for pending communities; focus internal efforts on existing customer base and newly enrolling communities.

• Defer new membership analysis activity until Q3 2015.

• In mid-2015 report to Board on results of new enrollments and any relevant impacts.

• Future expansion may be subjected to specific locations or time horizons.
Next Steps Related to New CCAs

Support for new CCA efforts and statewide action

• MCE will continue to participate in or host educational events and/or webinars to help local governments learn about and begin steps towards CCA formation

• MCE will continue to provide direct support (informally or under contract) to CCAs in the process of launching

• MCE will participate in statewide efforts to address regulatory and legislative CCA issues
As MCE Board grows should Board and Executive Committee Functions be adjusted in any way?

• Should additional policy-setting activity be delegated to Executive Committee for action?

• Should full Board meet less often?

• Should each County have at least one representative on the Executive Committee?

• Are there other structural or governance changes that should be considered?
1. Swearing in of New MCE Board Members

2. Board Announcements (Discussion)

3. Public Open Time (Discussion)

4. Report from Executive Officer (Discussion)

5. Consent Calendar (Discussion/Action)
   C.1 12.4.14 Board Minutes
   C.2 Approved Contracts Update
   C.3 2nd Addendum to 3rd Agreement with Ellison Schneider & Harris

6. Resolution 2014-09 Honoring Board Member Lawrence W. Bragman (Discussion/Action)

7. Monthly Budget Report (Discussion)

8. Budget Adjustment for FY 2014/15 (Discussion/Action)

9. Proposed Budget for FY 2015/16 (Discussion/Action)

10. Proposed Rates for FY 2015/16 (Discussion/Action)
11. Update on Office Space Transition (Discussion)

12. Energy Efficiency Update (Discussion)

13. Communications Update (Discussion)

14. Regulatory and Legislative Update (Discussion)

15. Board Member & Staff Matters (Discussion)

16. Adjourn