

**APPROVED**

APR 06 2016

**MARIN CLEAN ENERGY  
EXECUTIVE COMMITTEE MEETING  
Wednesday, March 2, 2016  
10:00 A.M.**

**MARIN CLEAN ENERGY**

**The Barbara George Conference Room  
1125 Tamalpais Avenue, San Rafael, CA 94901**

**Roll Call**

**Present:**

Sloan Bailey, Town of Corte Madera  
Tom Butt, City of Richmond  
Kevin Haroff, City of Larkspur  
Kate Sears, County of Marin

**Absent:**

Denise Athas, City of Novato  
Ford Greene, Town of San Anselmo  
Bob McCaskill, City of Belvedere

**Staff:**

Alex DiGiorgio, Community Development Manager  
Sarah Estes-Smith, Director of Internal Operations  
Katie Gaier, Human Resources Manager  
David McNeil, Finance and Project Manager  
Dawn Weisz, Chief Executive Officer

**Action Taken:**

**Agenda Item #4 – Approval of 2.3.16 Meeting Minutes (Discussion/Action)**

**M/s Sears/Haroff (passed 3-0) the approval of 2.3.16 Meeting Minutes. Director Bailey Abstained.  
Directors Athas, Greene and McCaskill were absent.**

**Agenda Item #5 – Budget for FY 2016/17 (Discussion/Action)**

**Staff presented, and Committee members discussed, adjustments to the originally proposed Budget for FY 2016/17, and the consideration of allowing some replacement of vendor services with staff support in three areas: Legal, Internal Operations and Communications.**

M/s Haroff/Sears (passed 4-0) the approval of Budget for FY 2016/17. Directors Athas, Greene and McCaskill were absent.

Agenda Item #6 – Proposed Adjustment to Preparation of MCE Board Minutes (Discussion/Action)

Staff presented, and Committee members discussed adjustments to reduce time and expense on the preparation of detailed minutes in light of the extensive Board packet material and live recordings also available. Staff was directed to use a new streamlined approach for the March Board meeting and present for discussion in the April Executive Committee Meeting.

M/s Sears/Bailey (passed 4-0) the approval of proposed adjustment to preparation of MCE Board Minutes. Directors Athas, Greene and McCaskill were absent.

Agenda Item #7 – MCE New Staff Legal Team Positions for 2016 (Discussion/Action)

M/s Bailey/Sears (passed 4-0) the approval of MCE New Legal Team Staff Position. Directors Athas, Greene and McCaskill were absent.

The meeting was adjourned to the next Executive Committee Meeting on April 6, 2016.



Tom Butt, Executive Committee Chair

ATTEST:



Dawn Weisz, Chief Executive Officer

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