

APPROVED

APR 21 2016

MCE BOARD MEETING MINUTES

Thursday, March 17, 2016

7:00 P.M.

THE CHARLES F. MCGLASHAN BOARD ROOM  
1125 TAMALPAIS AVENUE, SAN RAFAEL, CA 94901

MARIN CLEAN ENERGY

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**Roll Call:** Director Kate Sears called the regular Board meeting to order at 7:10 p.m. An established quorum was met.

**Present:** Denise Athas, City of Novato  
Sloan Bailey, Town of Corte Madera  
Tom Butt, City of Richmond  
Genoveva Calloway, City of San Pablo  
Barbara Coler, Town of Fairfax  
Ford Greene, Town of San Anselmo  
Kevin Haroff, City of Larkspur  
Greg Lyman, City of El Cerrito  
Bob McCaskill, City of Belvedere  
Sashi McEntee, City of Mill Valley  
Andrew McCullough, City of San Rafael  
Alan Schwartzman, City of Benicia  
Kate Sears, County of Marin  
Carla Small, Town of Ross

**Absent:** Emmett O'Donnell, Town of Tiburon  
Brad Wagenknecht, County of Napa  
Ray Withy, City of Sausalito

**Staff:** John Dalessi, Operations & Development  
Alex DiGiorgio, Community Development Manager  
Carol Dorsett, Administrative Assistant  
Kirby Dusel, Resource Planning & Renewable Energy Programs  
Brian Goldstein, Resource Planning & Implementation  
Allison Hang, Community Development Manager  
LaWanda Hill, Administrative Assistant  
Darlene Jackson, Board Clerk  
David McNeil, Finance and Project Manager  
Beckie Menten, Director of Customer Programs  
Dawn Weisz, Chief Executive Officer

**1. Board Announcements (Discussion)**

There were no announcements.

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MAY 11 2016  
MCE BOARD MEETING

**2. Public Open Time (Discussion)**

There were no speakers.

**3. Report from Chief Executive Officer (Discussion)**

Dawn Weisz, Executive Officer reported on the following:

- March 8<sup>th</sup> PCIA Workshop held at the CPUC.
- Ad Hoc Inclusion Committee (formerly "expansion") Meeting to be held March 25, 2016.
- Ad Hoc Contracts Committee Meeting to be held April 11, 2016 to discuss shortlist selection.
- Earth Day Event to be held at MCE Headquarters on April 22, 2016 to include actual launch of the Barbara George Learning Center.

**4. Consent Calendar (Discussion/Action):**

- C.1 2.18.16 Meeting Minutes
- C.2 Approved Contracts Update
- C.3 Monthly Budget Report
- C.4 MCE Legal Team Staff Position
- C.5 Agreement to Evaluate Environment, Economic & Avoided Costs & Benefits of Developing CCA in California
- C.6 1<sup>st</sup> Addendum to 6<sup>th</sup> Agreement with Richards, Watson & Gershon
- C.7 7<sup>th</sup> Agreement with Richards, Watson & Gershon
- C.8 5<sup>th</sup> Agreement with Jay Marshall
- C.9 8<sup>th</sup> Agreement with Maher Associates
- C.10 4<sup>th</sup> Agreement with Braun, Blasing, McLaughlin & Smith
- C.11 2<sup>nd</sup> Agreement with Davis Wright Tremaine LLP
- C.12 6<sup>th</sup> Agreement with Niemela Pappas & Associates
- C.13 4<sup>th</sup> Agreement with Troutman Sanders
- C.14 1<sup>st</sup> Amendment to the River City Bank Non-Revolver Credit Agreement

Chair Sears opened the public comment period and there were no speakers.

**ACTION:** It was M/S/C (Bailey/Small) to approve Consent Calendar Items C.1 through C.14. Motion carried by unanimous roll call vote: (Abstain on Item C.1: Lyman & Schwartzman; Absent: Greene, Wagenknecht & Withy).

**5. Proposed Budget for FY 2016/17 (Discussion/Action)**

David McNeil, Finance and Project Manager reported on this item and addressed questions during Q&A.

Chair Sears opened the public comment period and there were no speakers.

**Note: Director Greene arrived prior to vote.**

**ACTION:** It was M/S/C (Bailey/Greene) to 1. Approve Proposed Revenues and Expenditures for the Operating Fund, Energy Efficiency Program Fund, Renewable Energy Reserve Fund and the Local Renewable Energy Reserve Fund for Fiscal Year Ending March 31, 2017, and 2. Authorize Staff to direct the following transfers at Staff's discretion: Transfer from Other Services to Personnel an amount not to exceed \$110,000; Transfer from Communications Consultants and Related to Personnel an amount not to exceed \$80,000; Transfer from Legal Counsel to Personnel an amount not to exceed \$200,000 during FY2016/17. Motion carried by unanimous roll call vote: (Absent: Wagenknecht & Withy).

**6. MCE Greenhouse Gas Emissions Factor for 2014 (Discussion/Action)**

Kirby Dusel, Resource Planning & Renewable Energy Programs Consultant, presented this item and addressed questions during Q&A.

Chair Sears opened the public comment period and there were no speakers.

**ACTION:** It was M/S/C (Haroff/Lyman) to Approve 1. the use, distribution and web posting of MCE's Emission Factor Certificate Template, as provided by The Climate Registry (CY 2014), and 2. the use, distribution and web posting of the "Understanding MCE's GHG Emissions Factors – Calendar Year 2014" document. Motion carried by unanimous roll call vote: (Absent: Wagenknecht & Withy).

**7. MCE Rates for FY 2016/17 (Discussion)**

John Dalessi, Operations & Development, presented this discussion item.

Chair Sears opened the public comment period and there were no speakers.

**ACTION:** No action required. Maintain current rates through FY 2016/17.

**8. Inclusion of New Communities in MCE (Discussion)**

Alex DiGiorgio, and Allison Hang, MCE's Community Development Managers presented this discussion item.

Chair Sears opened the public comment period and there were no speakers.

**ACTION:** No action required.

**9. Amended and Restated Power Purchase Agreement with Stion MCE Solar One, LLC (Discussion/Action)**

ACTION: No action required.

**10. Energy Efficiency Update (Discussion)**

Beckie Menten, Director of Customer Programs, presented this discussion item and responded to questions during Q&A.

Chair Sears opened the public comment period and there were no speakers.

ACTION: No action required.

**11. Board Member & Staff Matters (Discussion)**

There were none.

**12. Adjournment**

The Board of Directors adjourned the meeting at 9:10 p.m. to the next Regular Board Meeting on April 21, 2016.



Tom Butt, Vice Chair

Attest:



Dawn Weisz, Secretary

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